



Town Manager

**TOWN OF ACTON**  
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June 28, 2013

Nicholas G. Rubino, P.E.  
New England Highway Manager  
Associate Vice President  
AECOM  
250 Apollo Drive  
Chelmsford, MA 01824

**RE: Termination Notice**  
**Agreement for Design and Engineering Services for Assabet River Rail Trail**

Dear Mr. Rubino:

On behalf of the Towns of Acton, Maynard and Stow, I am writing to notify you of the Towns' decision to terminate their contract with you for design and engineering services for the Acton-Maynard-Stow sections of the Assabet River Rail Trail (ARRT). In accordance with Section 8.3, the Towns' agreement with AECOM may be terminated for convenience upon 10 days written notice.

Please immediately cease any and all work on the design of the relevant ARRT sections in this contract, and advise all sub-consultants to do so as well. We anticipate that you will determine all fees and costs on this project incurred to the date of your receipt of this correspondence and provide a final invoice for payment per the contract billing procedures. To the extent that you have not already provided previously, please also arrange for the delivery of originals and copies of all Instruments of Service developed under this Agreement as required under Section 8.5.

If you have any questions, please contact Roland Bartl.

Sincerely,

Steve Ledoux  
Acton Town Manager

C: Kevin Sweet, Acting Town Administrator of Maynard  
William Wrigley, Town Administrator of Stow  
Roland Bartl, Acton Planning Director  
Lawrence Cash, MassDOT - Highway  
Arthur Frost, MassDOT - Highway, District 3  
Kati Murphy, MassDOT - Highway, District 3